

# Sample

Please refer to the sample and fill out all necessary items. Please mail to the Department of Waterworks the three forms designated for Department of Waterworks and banking institution and the report of the collation. It is not necessary to mail the customer copy. If you have mailed the customer copy, please understand that we will destroy the copy after temporarily holding onto it.

Please fill out your name and current address.

Please select bank or postal saving account and fill out the following.

● If using a bank transfer:  
Fill out the code number for the financial institution (if uncertain it is not necessary to fill out). Please designate which type of account you have. For normal savings account please circle 1. For checking account please circle 2.  
Please fill out your account number, aligning the numbers to the right. If you do not use all seven available boxes, please insert 0 in the blank boxes.

● If using a postal savings account:  
Please fill out the code for your passbook. Of the five boxes, please fill out the middle three (1□□□0).  
Please fill out your passbook number, with

Your customer number is recorded on your water and sewerage billing and usage statements (meter slip).

If the name on the account is a corporation or organization, please write the name and title of the representative. And also fill in "furi-kana" (Furi-kana is written either in Katakana or alphabet on your bankbook.)

Please seal or sign as the same when you open your bank account on each sheet except the first.

Delivering notifications for completion of account transfer to an address other than where you receive water services.

For those who wish to have their account number displayed on the "Notification of Completion of Bank Transfer", please circle the option for 'display'. When your account number is displayed, a portion of the numbers will be hidden. (Example: Suidou Ginko Ekimae Branch (savings account) 012\*\*\*\*Suido Tarō).

In the event that the selection has been left blank or both options have been circled it will be treated as 'do not display'. However, for those who select the option not to display, please be aware that on the notification postcard your account number will be displayed.

水道料金・下水道料金 (水道局申込用) ①  座振替依頼書 自動払込利用申込書 (収)

私は、水道料金・下水道料金を口座振替又は自動払込によって支払うこととしたので、次のとおり届け出ます。

記入日 23年10月1日

東京都水道局 多摩地区 多摩サービスステーション

おとごころ 水道ご使用場所  
tachikawa 市 (city) izumi 町 (town)  
1丁目 2番 3号 4-501 室  
Gakuen apartment  
〒00000-0000

お名前 名前  
フリガナ (Furi-kana)  
Name

お振込先番号 9876543210

振替済みのお知らせ送付先  
おとごころ 101, XYZ building, 4-3-2 marunouchi, chiyoda ward, Tokyo  
〒00000-0000

お名前 (通帳に記載のとおりにご記入ください。)  
お名前 (通帳に記載のとおりにご記入ください。)  
the name on the account

金融機関名 (Bank name) Suido Bank 店名 (Branch) ekimae  
コード 9876 コード 123  
訂正欄 (Bank code) 訂正欄 (Branch number)

預金種目 口座番号 (account number)  
① 普通 0012345  
② 当座

種目コード 契約種別コード 通帳記号 (code number)  
16622 10120 の  
通帳番号 (account number) 00654321

払込先口座番号 00160-3-960038 払込先加入者名 東京都水道局長  
フリガナ (Furi-kana)  
(address on your passbook (mandatory)) 〒 000-0000  
101, XYZ building, 4-3-2 marunouchi, chiyoda ward, Tokyo

座名義  
お名前 (通帳に記載のとおりにご記入ください。)  
金融機関等お届け印  
またはお届けサイン  
2  
ま  
し  
水  
道

お知らせ番号の  
口座番号等の表示  
表示する  
表示しない

(Display) (Do not display)

受付番号 本番 前番  
口座登録：C 金融機関：O ゆうちょ銀行：D

The amount billed will be transferred (automatic transfer) from your designated account after the Department of Waterworks and your financial institution have completed the necessary procedures. Please allow 1-2 months for processing. Once processing is finished we will notify you by postcard.

For questions and concerns:  
Department of Waterworks Tama Customer Call Center  
0570-091-101 (navidia)  
042-548-5110 (from IP telephony or PHS etc.)